



Board Meeting Minutes
Tuesday, April 16, 2024 @ 6:30PM
Damiano Recreation Center (Rye, NY)

Present

Jill Staffin – President
Phil Johanson – Treasurer
Julianne Laverty – Diving Liaison
Annie Browning – Coaches Liaison
Paul McClintock – Officials Liaison
Dave Bluvol – Former President
Jack Demasi – Scheduler (**minutes**)

Absent

Kate Kennon – Vice President
Kirsten O’Byrne – Recording Secretary
Sunyua Song – Corresponding Secretary
Kate Tiedemann – Division Liaison & Championship Meet Director
Tom Nangle – Outreach Director & Webmaster

1. Approval of Minutes

Minutes from the previous WCSC Meeting could not be approved because they have not yet been finalized. This agenda item was tabled until the next meeting.

2. Financial report

Treasurer Phil Johanson gave a financial report. There is \$14,958 currently in the Conference’s bank account. So far in 2024, Phil has paid \$600 to Tom Nangle for the past 6 months of hosting and maintaining the WCSC Website, and has paid Kate for the PO Box costs. About \$1,100 in total has been spent this year so far. We still need to check on and pay costs for storage of the Conference’s equipment.

3. Chairperson Meeting Agenda

President Jill Staffin went over the Agenda for tonight's Chairperson Meeting.

- Division contact sheets need to be updated with 2024's information. We have a couple new chairpeople and a few new coaches across the divisions.
- Jack Demasi and Paul McClintock will discuss dual meets, how the schedule works, how inclement weather reschedules work, and more.
- Jack Demasi will go over the Championship Meet ("Conferences") and the new system that WCSC is establishing for scheduling it, which will approximate the layout from before the Covid-19 Pandemic. He will also pass along notes from Kate Tiedemann about timing/marshaling/set-up assignments for each team.
- Jill Staffin will ask each division to select a division representative. If the division cannot come to an agreement, she will select one at random. The purpose of this position is to receive each team's roster by the deadline of June 30 and send it to Sunyua Song.
- Jill Staffin will touch on the WCSC Website and distribute the password to the private side of the site.
- Jill Staffin will stress the deadline for Championship Meet entries and that it is a firm deadline with no exceptions. Last year the Conference had to exclude 2 teams which was a very hard decision to make, and we want to avoid this happening ever again. Late entries cannot be accepted.
- Phil Johanson will remind teams to pay their dues on time.
- A representative from Swim Across America's Long Island Sound chapter will give an overview of the program and encourage participation in both the open water swim and the multiple pool swims held in our area.

4. Discussion about Hy-Tek/Meet Manager

Coaches Liaison Annie Browning stated that some newer coaches have trouble learning how to use Hy-Tek as it is not a very user-friendly program. It's easier for coaches to prepare Championship Meet entries when they have practice using Hy-Tek for dual meets during the regular season. She suggested having a mid-season Hy-Tek tutorial/Q&A session for anyone interested in learning Hy-Tek proficiency. Everyone present decided this would be discussed further before or at the next WCSC meeting.

5. 2024 WCSC Meeting Schedule

The remainder of meetings for 2024 are currently scheduled as follows:

Tuesday, June 4: Coaches Meeting

Mid-Season (Date TBD): Pre-Championship Meeting

- It was suggested that this meeting be moved to Zoom starting in 2024. This would be discussed with the Coaches at the June 4 meeting. We can also combine this meeting with Annie Browning's idea about a Hy-Tek tutorial/Q&A session.

Tuesday, August 6: Mid-Championship Meeting

6. Coaches' Liaison replacement

Current Coaches Liaison Annie Browning is pregnant and due to give birth in July. She is working on finding coverage for this Summer.

Carter McFarland, who has been involved in the WCSC/Summer swimming community already, will be Annie's suggestion for who should take over her role for the rest of her term. This position is one that is appointed by the Board – chairpeople no longer vote to elect most positions on the WCSC Board.

Everyone on the Board that was present at the meeting was in favor of appointing Carter McFarland for the remainder of Annie's term should he be open to accepting.

7. 2025–2026 WCSC Board

Jill Staffin brought up the 2025–2026 WCSC Board. There are no term limits for any position except for the President, who cannot serve more than 2 terms consecutively (Jill is the current President). She asked for everyone present to confirm their interest in staying on the Board for the 2025–2026 session of the Conference.

Tom Nangle has already confirmed he is willing to stay on and handle the Website (an appointed role), and as of right now, he is the only one confirmed. Since he has recently moved to South Carolina, he is planning on coming up to New York every year for the month of July and through early/mid-August for Championships.