



Guidelines for the Swim Team Head Coach

The Swim Team Coach is responsible for:

- Knowledge and understanding of all Conference Rules and Procedures.
- Fostering a healthy, positive and enjoyable atmosphere for competitive summer swimming.
- Supervision and direction of Assistant Coaches.
- Preparation of the Team Roster in accordance with the Eligibility Rules of the Conference, to be submitted to your Division Rep by June 30th. Failure to do so risks disqualifying the team!
- Providing the Meet Referee with a copy of the Roster prior to every Dual Meet. Failure to do so risks disqualifying the team!
- Planning and supervision of daily team practice: Swim team, Pre-Team, Diving Team.
- Preparation of line-ups and direction for: 4-5 dual meets, Invitational Meets and 4 days of Conference Championships.
- Attending: 3 Conference Coaches Meetings.
- Conducting (with Swim Team Chair), Parents Meeting and Kick-off Swim Team Picnic or similar function.
- Supervision, scheduling and assignment of lessons.
- Attending and helping to organize a Swim Team Awards Dinner.