



## **Ardley Country Club**

Founded in 1895, Ardsley Country Club is one of the oldest and most distinguished private clubs in the country. Ardsley has an outstanding youth activities program, a magnificent golf course, an excellent dining experience and incredible views of the Hudson River. The club is very family oriented and has a diverse membership. We are currently looking for a **Pool Director** for the 2024 season.

### **The Pool Director reports to the General Manager**

**General Purpose:** Supervises lifeguards, the safety and cleanliness of the swimming pools and locker rooms.

### **Essential Duties & Responsibilities**

- A Certified Pool Operator (CPO) and Water Safety Instructor is responsible for the operation and maintenance of main and child swimming pool and pool deck during the summer months from Memorial Day Weekend through Labor Day Weekend
- Daily inspections of the pool make sure the pool is cleaned regularly throughout the day by lifeguard staff, this includes skimming, vacuuming, and backwashing the filter as needed.
- Monitor and maintain appropriate water chemistry levels, including pH, chlorine, and other chemicals, to ensure the pool is safe and clean for swimmers.
- Perform the necessary tasks to open the pool for the season and close it at the end of the season, including winterization.
- Inspect and maintain pool equipment, such as pumps, filters, and chemical feeders.
- Perform minor repairs and arrange for professional repairs or replacements with the General Manager and/or Maintenance Director when necessary.
- Maintain the cleanliness of locker rooms, pool toys/floats, and other pool supplies stocked and in good working order, replace when needed.
- Regularly test the pool water to ensure it meets health and safety standards.
- Make appropriate adjustments as needed to maintain water quality and clarity.
- Ensure compliance with all local, state, and federal regulations related to pool operation and safety.
- Implement safety measures to prevent accidents and maintain a safe environment for swimmers.
- Update General Manager as needed about important information pertaining to the lifeguard program and/or pool.
- Maintain detailed records of pool maintenance, water chemistry tests, and equipment inspections.
- Keep records of chemicals used and their dosages for our own records and for the Health Department
- Ensure the first aid kit is fully stocked with appropriate items as needed.
- Supervise and train seasonal pool lifeguards and oversee regular training for guards.

- Oversee the supervision of pool attendants and snack bar staff with the assistance of the management team.
- Be prepared to respond to emergencies, such as drowning incidents or other accidents, and administer first aid or coordinate with emergency services as needed.
- Member Engagement and Billing
- Make sure staff are properly checking in members and guests for accurate billing.
- Be the face of the Aquatics program and engage with the entire membership.
- Treat all members fairly, honestly, uniformly, and with respect.
- Ensure a positive and welcoming atmosphere at the pool facility.
- Handle the general safety of all members and guests and adhere to the ACC pool rules and State Laws, report any concerns to the General Manager

**Education/Qualification:**

- College Degree preferred.
- Completion of a CPO certification course from an accredited organization such as NSPF or similar is mandatory.
- Candidate must be knowledgeable about local, state, and federal regulations pertaining to pool operation and safety, as compliance is a critical part of the role
- Must have at least 3 years minimum of experience in a high-end pool facility
- Effective communication skills, ability to speak with Members, staff, and other management.
- Works 40+ hours/week.
- Must be able to lift 50lbs.
- Must have experience to hire, train and supervise lifeguards and oversee other pool personnel (snack bar)
- Certified Pool Operator
- Water Safety Instructor
- First Aid (CPR and AED) Certified

**Certifications:** First Aid, CPR, AED, Water Safety Instructor, Pool Operator

**Salary:** Based on experience and qualifications, Holiday Bonus eligibility, ACC Clothing Allowance of \$500.

**The pool opens on Memorial Day Weekend and closes after Labor Day.**

Please submit your resume and references to:

Ben Ghesquiere  
General Manager

[ben.ghesquiere@ardsleycc.org](mailto:ben.ghesquiere@ardsleycc.org)